

DANCAP PRIVATE EQUITY INC
REQUIREMENTS LIST



Revenue	Completed	NA
1. Breakdown by type of revenue current year		
2. Largest 10 customers for the last fiscal year, amount		
3. Detailed forecast revenue by product for next year		
4. Sales and marketing plan		
Cost of Sales		
5. Breakdown of costs by products and or service for the last 3 years.		
6. Gross margin by product and or service for the current year.		
7. How are costs currently allocated overhead and direct costs.		
Expenses		
8. Breakdown of fixed and variable expenses for the last fiscal period.		
9. Breakeven analysis.		
10. Management fees and bonuses for the last 3 years.		
11. Unusual and non recurring costs for the last 3 years.		
12. Normalized income for the last 3 years.		
Capital Expenditures		
13. Capital expenditures for the last 3 years.		
14. Future capital expenditure requirements.		
15. Tax losses carry forward.		
16. Monthly cash operating requirements including working capital and debt service etc.. historical (1 yr) and forecast..		
Balance Sheet		
17. Aged A/R listing for the last 3 months.		
18. Analysis of other receivables for the last 3 years		
19. Deferred revenue schedule		
20. Capital assets listing.		
21. 10 largest suppliers, length of relationship.		
22. Shareholder Equity; list of shareholders, ownership # of shares held) and relationship with the company.		
23. Information on bank facility		
24. Cash investments advanced by shareholders and debt holders.		
Industry		
25. Size of industry.		
26. List of industry publications		
27. Industry web sites.		
28. Industry statistics.		
29. List of competitors.		

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30. Competitors that are listed companies, stock symbols and exchange.		
31. Size of competitors.		
32. Financial information of competitors.		
33. Comparative analysis of the company and its competitors.		
Human Resources		
34. Organizational chart.		
35. List of key management with references.		
36. Resumes or CVs of key management.		
37. Listing of positions that need to be filled.		
38. Size of Board.		
39. List of Board of Directors and credentials.		
Contracts		
40. Management contracts for key executives		
41. Stock option information.		
42. Management ownership.		
43. Existing shareholder agreements.		
44. Existing banking/loan agreements.		
45. Information on pending litigation.		
46. Government licensing, regulation and reporting.		
47. List of patents and trademarks.		
48. Licensing agreements		
49. Information on any other material agreements		